



**Office of the Inspector General**  
**MIDDLE EAST REGION HEADQUARTERS**  
**CIVIL AIR PATROL**

**United States Air Force Auxiliary**



**IG ATP**

2016 – 2017

**The MER IG established the following MER strategies in support of NHQ priorities:**

- 1.1.b – Increase Opportunities to partner with the Air Force.
- 3.2.a – Enhance education and Training of our members.
- 5.2.b – Each wing submits complete of the year nominee. (Recognize members)
- 5.2.c – Encourage wing staff to visit squadrons over a two year period to assist counterparts.
- 7.2.a – When the SUI 60 day notice letter goes to the commander, the Wing staff should be cc'd; they in turn will contact their counterpart and offer assistance in preparation for the SUI.

**Goals** – The MER IG established the following goals to support the MER strategies.

- 1. Wing and Region IGs participate in Wing SAVs and CIs across borders
- 2. Hold courses and activities on military installations.
- 3. Invite the CAP-USAF IG and MER/LO to attend Region IG activities. (Summit, Wing, and Region Conferences).
- 4. Region IG Summit via phone in or skype.
- 5. Monthly Region IG Conf calls.
- 6. Encourage senior command staff at all levels complete the IG Audience Quiz and IG-IA online course.
- 7. Nomination from wings that qualify
- 8. Wing IGs to visit subordinate units other than for inspections. (On off years, drop in and nudge compliance) Region IG ensure that wing IGs do a periodic update for the privileges and responsibilities for its members.
- 9. Wing IG staff conduct thorough Subordinate Unit Inspections (SUI) to ensure compliance – 24/7/365 with CAP and Air Force regulations.

**Metrics** – The IG established the following metrics to track performance:

1. Number of utilization.
2. Number of utilization on military installations. (RCLS, etc)
3. Ensure invite to CAP-USAF IG and MER/LO is extended and acknowledged.
4. 100% attendance for Wing IGs and staff
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6. Review CAPF 120s for IG of the year award and make recommendations.
7. Wing IG monitor participation via LMS and give update during monthly conf call.
8. Annual POA and Status report during monthly phone calls.
  - a) Visitations outside of required inspections and give update during monthly conf call.
  - b) Region IG ensure that wing IGs do a periodic update for the privileges and responsibilities for its members
9. Wing IG ensures SUI completion report in Commanders Dashboard and Discrepancy closure in DTS. Region IG provides oversight.

